

**Alessandra Maria Messineo Long, Esq.**

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An experienced practicing attorney with tenured community service, proven leadership and strong community relationships within the Greenwich and Fairfield communities.

**NONPROFIT**

**The Junior League of Greenwich, 2004-2016 –President, 2015-2016;**

Served as the President of the Junior League which acts as its Chief Executive Officer/Executive Director. Maintaining an expertise in all areas of the organization including, but not limited to Fundraising, Fund Development, Membership Recruitment and Retention, Governance, Budgeting, Treasury, Risk Management, Operations, Communications, Community Programming, Community Project Development, Strategic Planning, Technology and Human Resources.

Involves the active management of a Non for Profit consisting of approximately 700 female volunteers and staff overseeing 18 Committees and serving as an interface with the community.

Create and maintain relationships with Public Officials on a variety of levels and manage and develop relationships with many outside community partners.

Maintain the Headquarters and review and execute all contracts with regard to the real estate and the functioning of the headquarters, as well as any and all contracts involving our volunteer activities.

Initiated several Task Force teams pertaining to Training, Technology, Membership Engagement, Fundraising, Communications, Awards and Project Evaluation.

Serve as Board Chair of an 18 person Board of Directors, as well as, the Community Advisory Board.

Represented the League at six conferences over the course of two years focusing on all aspects of Non-Profit Management.

Managed and directed the Annual Fund Committee to succeed in its largest membership participation in history.

Membership Engagement has significantly increased due to the changes suggested and implemented under my leadership.

Assisted with the evaluation of new Technology for Fund Development and Membership.

Assisted in revamping Communications for the League and consistent branding.

Strategized with the Pool Committee in navigating the Town Process of Approvals. Collaborated with and oversaw the Pool Committee and various consultants on branding the Junior League and creating a capital campaign for a 2.5 million dollar campaign for the Greenwich Pool and Byram Park Project.

**Other positions held:** President-Elect 2014-15; Membership Director on the Board of Directors, 2013-14; Parliamentarian on the Board of Directors, 2012-13; Fund Development Committee Member 2011-12; Communications Director on the Board of Directors, 2010 -11; New Member Chair 2009-2010; Member of Nominating & Placement Committee for two year term 2007-2009, Vice Chair for 2008-2009; Vice Chair of The Enchanted Forest Fundraiser, November 2006; Co-Chair of Touch a Truck Fundraiser, June 2005. Served as the Co-Chair of The Enchanted Forest and Touch a Truck Fundraising Committees resulting in the most profitable years of record.

**Abilis Advisory Board Member, 2015-present-** Recently was named to the Advisory Board.

**Red Cross Greater New York and Westchester, 2016-present** – Board of Director

**Dispute Settlement Center Board Member, Director, 2008-13 (Secretary and Fundraising Chair)** – Fundraising Chair- implemented the inaugural fundraiser for the organization – Margaritas for Mediation held at Riverside Yacht Club which had no budget and made \$30,000 with a small committee, myself and the Director of Development planning and executing the event.

**The Stanwich School Co-Chair of Community Service** – Implemented several community service projects throughout the year for the children and parent body to participate in, such as a coat drive, food drive, toy drive, letter writing to the military, Halloween candy wrap, and children's concerts.

**The Stanwich School Annual Fund Grade Representative 2008-09** – Solicited the parent body for the Annual Fund for the year.

**The Whitby School Parents Association** (Chair of Staff Appreciation Luncheon April 2007; Committee Member for Benefit Auction 2006 & 2007; Class Parent 2007-2008) -

## EXPERIENCE

**Law Offices of Alessandra M. Messineo Long, LLC, Greenwich, CT**

**Founder:** March 2009 – Present

Represent Clients on matters pertaining to Corporate Formation and Corporate Contracts, Non-Profit Governance and Management, Wills, Trusts & Estates, Civil Litigation, as well as, provide Mediation services. Represent Corporations and Non-Profit Corporations, small businesses and entrepreneurs in the drafting, review and negotiation of various corporate contracts, purchase and sale of businesses, commercial leasing, human resources, as well as, governance and compliance. Former Legal Consultant for United Rentals (North America), Inc.

**Sempra Energy, San Diego, CA**

**Regulatory Litigation Attorney:** January 2000 – July 2003

Represent Sempra Energy's regulated subsidiaries, Southern California Gas Company and San Diego Gas & Electric Company, before the California Public Utilities Commission. Responsible for numerous and diverse regulatory proceedings, including the filing of complex applications, motions,

briefs, reports, and comments. Handle evidentiary hearings and conferences before the Commission. Advise senior management on decisions requiring regulatory considerations.

**Huber Lawrence & Abell, LLP, New York, NY**

***Energy Regulatory Associate:*** July 1998 – August 1999

Responsible for drafting and negotiating contractual agreements, including power sales and purchase agreements, netting agreements, service agreements, transaction agreements, guarantees, and settlement agreements. Prepared and submitted to the Federal Energy Regulatory Commission market based power sales tariffs and market power applications on behalf of several utilities and independent power producers. Counseled clients regarding electric and gas industry restructuring issues.

**Ohrenstein & Brown, LLP, New York, NY**

***Litigation Associate:*** March 1997 – July 1998

Responsible for caseload from inception through trial. Conducted pre-trial discovery including depositions, pre-trial procedural and substantive motions. Responsible for all phases of litigation in the areas of negligence, tort, contract and insurance coverage. Prepared appellate briefs involving substantive and procedural issues submitted to the New York State Appellate Division. Supervised associates substantive and procedural motion drafting.

**Long Island Lighting Company General Counsel, Hicksville, NY**

***Litigation Associate:*** September 1994 – March 1997

Responsible for all phases of litigation including trial in the areas of commercial, contract, tort, personal injury and property damage. Represented the Company in administrative matters before Federal and State Courts and the New York State Public Service Commission. Advised the Company on various pre-litigation, compliance and company policy issues.

***Legal Clerk:*** September 1993 – May 1994; ***Summer Associate:*** Summer 1993

Researching and drafting legal memoranda, briefs, and summary judgment motions encompassing environmental, regulatory, corporate, labor, personal injury, commercial contract, real estate, and bankruptcy issues.

**New York State Supreme Court, 9<sup>th</sup> District, White Plains, NY**

***Judicial Intern to the Honorable Francis A. Nicolai:*** January – May 1993

Researched and drafted memoranda concerning real property, negligence, and family law issues. Assisted Justice Nicolai with settlement conferences, pretrial motions, and at trial.

**Feldman & Kleidman, Esqs., Fishkill, NY**

***Legal Intern:*** August 1992; December 1990 – January 1992

Assisted in trial preparation by organizing and updating case files, obtaining evidence, researching and drafting document requests, and writing memoranda of law pertaining to medical malpractice, personal injury, and environmental issues.

## **EDUCATION**

**St. Johns' University School of Law, New York, NY**

J.D. May 1994

***Honors:*** New York International Law Review Managing Editor, Deans List, St. John's School of Law Merit Scholarship, Columbian Lawyer's Association Merit Scholarship, St. John's Client Clinical Program - one of ten students selected to participate in St. John's first

client clinic to represent senior citizens in the areas of debt collection, consumer fraud, bankruptcy, and matrimonial law.

**Publication:** Case Comment, *Societe Des Produits Nestle: Is this “Bittersweet” Decision Destined to Turn Sour in Light of the Current Controversy between the Customs Regulations and the Landham Act?*, 6N.Y. INT’L L. REV. N.1 (Summer 1993).

**Activities:** Civil Trial Institute, Columbian Law Society, and Women’s Law Association.

**New York University**, New York, NY

*Leonard N. Stern School of Business*

B.S., International Business/Marketing, January 1991

**Honors:** Future Achiever Scholarship

**Activities:** Resident Assistant, Chancellor’s Community Service Team Volunteer, Pre-Law Society Member, Residence Life Judicial Board Member, and Inter-Residence Hall Council Treasurer.

**Fashion Institute of Technology**, New York, NY

A.A.S., Buying and Merchandising, *Cum Laude*, May 1988

**Honors:** Five scholarships in recognition of student leadership and community service.

**Activities:** F.I.T. Marketing Society Vice President and American Marketing Association Member.

**Instituto Politecnico Internazionale Della Moda**, Florence, Italy

Studied Art History and International Business, Fall 1987

## BAR ADMISSIONS

California, New York, Connecticut, District of Columbia, United States District Court (Eastern & Southern Districts of New York. Southern District of California).

## ASSOCIATIONS

American Inns of Court, William B. Enright Chapter (Barrister, 2003-2004; Associate, 1999-2003), American Inns of Court, Raymond E. Baldwin Chapter (Barrister, 2004-2009), Member of the San Diego Lawyers Club (1999-2005, Member of the Community Outreach Committee), San Diego Bar Association Member, American Bar Association Member, New York City Bar Association Member, Connecticut Bar Association, Fairfield County Bar Association Member, Greenwich Bar Association Member.

## AWARDS

Featured in the February, 2009 issue of Greenwich Magazine as one of the Exemplary Volunteers in celebration of the Junior League of Greenwich’s 50<sup>th</sup> Anniversary; Recipient of the Junior League of Greenwich Spirit of the League Award 2010.

## SKILLS

Proficient in Italian. Proficient in Word, Excel, Lexis and Westlaw. **Advanced Negotiation and Mediator Skills Training** sponsored by NASD Dispute Resolution, 2006; **Association of Junior Leagues International Training** in Community Impact, Fundraising, Fund Development, Membership Engagement, Governance, Membership Recruitment, Non Profit Financial Viability, Strategic Planning, Technology Support, Staff Management, Communications, Servant Leadership, Board Development, Diversity and Inclusion, Leading Your League through Transition, Business behind the Mission, Public Speaking , Leading Change and Initiating Organizational Renewal ---2013-2015.

**INTERESTS** Marathon Running, Triathalons, Yoga and Skiing.